

Saint Mary's University of Minnesota

Winona, Minnesota

BOARD OF TRUSTEES

**Meeting of
February 18, 2006**

- 1. General Summary**
- 2. Official Resolutions**
- 3. Official Resolutions
(Executive Session)**

1. General Summary

The meeting was called to order by Mr. Rob Figliulo, Chairman of the Board.

1. Br. Robert Smith, Vice President for Mission, opened the meeting with a series of readings pertaining to St. John Baptist De La Salle.
2. The roll call was taken by Ms. Mary Becker, Administrative Assistant to the President. A quorum was declared.

Present: Ms. Mary Burrichter, Ms. Cynthia Calderon, Mr. Michael Dooley, Mr. John Ehlert, Mr. Rob Figliulo, Br. Craig Franz, FSC, Ms. Karen George, Mr. Mark Jacobs, Mr. William Jungbauer, Br. Bernard LoCoco, FSC, Mr. Michael Meagher, Ms. Rhoda Olsen, Mr. Sal Polizzotto, Ms. Mary Ann Remick, Mr. Donald Ross, Br. Stan Sobczyk, FSC, Mr. Oscar Straub, Ms. Celeste Suchocki, Mr. Howard Toner, Mr. Bernie Wagnild

Absent and Excused: Mr. John Carlson, Br. Francis Carr, FSC, Br. F. Michael Collins, FSC, Mr. Lyle Delwiche, Br. Konrad Diebold, FSC, Mr. Tim Horan, Br. Michael McKenery, FSC, Br. David Poos, FSC, Mr. Robert Wheeler

Resource Persons and Guests: Ms. Mary Becker, Mr. James Bedtke, Ms. Tera Bollig, Mr. Tim Burchill, Mr. Robert Conover, Mr. Keith Donovan, Ms. Valerie Edwards Robeson, Mr. Larry Gorrell, Dr. Jeffrey Highland, Ms. Linka Holey, Dr. David Jackson, Mr. Chris Kendall, Ms. Cynthia Marek, Ms. Ann Merchlewitz, Mr. Anthony Piscitiello, Dr. John Pyle, Ms. Krista Schoeder, Br. Robert Smith, FSC, Ms. Teresa Speck, Mr. David Warner, Mr. Jeremy Wells

3. Mr. Figliulo called for comments from the public. There were none.
4. The minutes of the September 29, 2005 meeting of the Saint Mary's University of Minnesota Board of Trustees were approved as submitted. (Official Resolutions 2.1)

Mr. Rob Figliulo called for the committee reports:

5.1 **EXECUTIVE COMMITTEE** - reported by Mr. Rob Figliulo

Mr. Rob Figliulo reported that a resolution was passed in Executive Committee to award an honorary doctorate in educational leadership to Br. Dominic Ehrmantraut, FSC, during

the commencement ceremonies at our Nairobi campus on May 6, 2006. (Official Resolutions 3.1) Sarbanes Oxley was discussed and approval was given for establishing an Audit Committee which will serve as a standing committee of the board. The Presidential Review committee will convene this summer and conduct the annual review of Brother Craig evaluating his goals and objectives for the university. A resolution was brought forth from the committee granting a written tribute to the late Mr. Daniel Simon. (Official Resolutions 2.2) There were no legal matters of current significance to report to the board.

5.2 **UNIVERSITY MISSION AND TRUSTEES COMMITTEE** - reported by Br. Bernard LoCoco, FSC

The University Mission and Trustees committee met jointly with the University Relations committee to discuss future board composition. Committee members were assigned candidates to be contacted regarding possible board membership. A tentative slate of officers was discussed, and the final listing will be presented at the May meeting. Br. Robert Smith reported about ongoing Lasallian initiatives taking place at the university. An update was provided regarding the trustee retreat for Lasallian formation to Rome that will take place from April 22nd through April 29th with a total of 20 participants.

5.3 **UNIVERSITY RELATIONS COMMITTEE** - reported by Mr. Salvatore Polizzotto

Mr. Polizzotto reported that through Brother Craig's public engagements, he is assisting its mission and vision which, in turn, is helping us to communicate what it means to truly be a Lasallian university. In terms of gifts, we are currently ahead of last year and on target with our goals for this year. The Hendrickson, St. Teresa and Kabara Institutes continue to do well and are growing. Mention was made of a Centennial Campaign to be held in 2013 to help provide resources for the institution's needs in supporting its mission.

5.4 **UNIVERSITY STUDENTS AND ADMISSION COMMITTEE** - reported by Br. Stanislaus Sobczyk, FSC

Br. Stan reported that the demographics of the upper Midwest and the State of Minnesota indicate that there will be fewer high school graduates over the next 10 years. There is increased competition for students between the publics and privates. The Hardwick Day consultants suggested that we implement an international cultural diversity scholarship program which would award an undergraduate student living on campus up to \$10,000 in aid. These students would serve as ambassadors of Saint Mary's University to the general community. Athletics will now fall under Vice President Chris Kendall's purview. Through the end of January we continue to run ahead in freshman applications, and for second semester we had 1,125 full-time students enrolled. Student retention has also improved. A report from the Football Task Force committee will be presented to Br. Craig by the first part of April. Saint Mary's will be partnering with the University of Minnesota in a smoking cessation program which will take place next fall.

5.5 **UNIVERSITY FINANCE AND FACILITIES** - reported by Mr. Howard Toner

The budget was reviewed. At this point in time, our financial condition was considered healthy and there were no areas of concern. Guidelines for salary increments for fiscal year 2006-2007 were discussed, and as a result of these discussions a resolution was brought before the board for approval. (Official Resolutions 2.3) The Compensation Task Force and its purpose were discussed. The committee hopes to come up with a long-term solution concerning salaries for all employees, and a report will be forthcoming from the Task Force possibly by the May meeting. A third resolution was brought before the board concerning their mandating administration to complete the university's financial planning within the requirements of a balanced budget. (Official Resolutions 2.4) Lastly, a resolution was brought before the board authorizing the purchase of the Memorial Blood Centers building in Minneapolis to support programming for a cost of \$4 million dollars. (Official Resolutions 2.5)

5.6 **UNIVERSITY FACULTIES AND ACADEMIC COMMITTEE** reported by Ms. Mary Ann Remick

It was reported that significant operational planning was going on at both campuses the main goal of which is to become one of the top 20 teaching and learning institutions in the country by 2012. The university recently was reclassified from a Master's I institution to a Doctoral/Research institution. Currently there are four national searches underway for replacement of tenure-track faculty. On the Twin Cities campus, the Bachelor of Science in Integrative Studies is in the early stages of development, but the program will not proceed to the level of curriculum development until market analysis shows sufficient interest. Initial approval by the faculty and advisory committee of the Master of Arts in Counseling and Psychological Services program has been given for a new degree: the Doctor of Psychology. The K-12 Reading Teacher program continues to grow, and we were selected by the Saint Paul School District to provide the reading program for the district. Currently we are awaiting word from the Minneapolis School District on a similar proposal. Dr. Jeff Highland gave a brief update on the status of our Self Study project.

6. **OLD BUSINESS** – None

7. **NEW BUSINESS** – None

8. Meeting adjourned

2. Official Resolutions Approved (General Session)

1. **Be it resolved** that the minutes from the September 29, 2005 Board of Trustees meeting be approved as previously submitted.

2. **Be it resolved** that

WHEREAS, Daniel L. Simon in his all-too-brief fifty-five years on this earth, was a consummate visionary, man of faith, and devoted husband and father; and

WHEREAS, Dan Simon, a true and insightful statesman, always led by deed before word; and

WHEREAS, Dan Simon inspired us countless times with his selflessness, his commitment to service, and his philanthropic spirit; and

WHEREAS, Dan Simon was an active and thoughtful listener, always more intent on learning and understanding than advancing any personal agenda; and

WHEREAS, Dan Simon's ever-positive demeanor was an affirming and life-giving blessing to each of us; and

WHEREAS, Dan Simon through his words, his actions and his acumen for imaginative leadership moved this university closer to fulfillment of both its mission and its vision;

THEREFORE, be it resolved that the Board of Trustees of Saint Mary's University of Minnesota acknowledges with a profound sense of loss the passing of its friend, colleague, and fellow trustee, Dan Simon, a man of exceptional generosity, reflective wisdom, and unwavering dedication to this university; and

Be it further resolved that the Board of Trustees extends its sincere, heartfelt sympathy to his wife, Sandi, his children, Kelly and Joseph, and other members of the extended Simon family who both today and henceforth will remain in our thoughts and prayers.

3. **Be it resolved** that the Board of Trustees approves the following guidelines for salary increments for fiscal year 2006-2007:

A. That the college faculty receive:

1. Ranges for college faculty salaries be revised as follows:

Full Professor	- Ceiling only at \$73,320	(Currently \$70,500)
Associate	- Ceiling only at \$63,750	(Currently \$61,300)
Assistant	- \$38,000 - \$54,080	(Currently \$35,000-\$52,000)

2. Faculty salaries increase by 5% up to any relevant caps.
3. The administration will continue to look at any obvious inequities of any individual faculty member and make adjustments accordingly.

4. The administration reserves the right to grant no increase or a reduced increase to an individual faculty member.
- B. That the professional administrative, clerical and maintenance staff receive:
1. Up to 4% increase for positions at caps.
 2. Salaries increase by 5% up to any relevant caps.
 3. The administration will look at any obvious inequities of any individual and make adjustments accordingly.
 4. The administration reserves the right to grant no increase or a reduced increase to individual professional administrative, clerical or maintenance staff members.
4. **Be it resolved** that the Board of Trustees continues to mandate the administration to complete the university's financial planning for next fiscal year within the requirements of a balanced budget.
 5. **Be it resolved** that the Board of Trustees authorizes the president to spend up to \$4 million dollars for the purchase and remodeling of the Memorial Blood Centers Building in Minneapolis to support programming in the Twin Cities and rescinds the official resolution 7 approved on September 29, 2005. In the event the president cannot acquire the Memorial Blood Centers Building, official resolution 7 of September 29, 2005 is not rescinded.

3. Official Resolutions Approved (Executive Committee)

1. **Be it resolved** that the Board of Trustees approves the awarding of an Honorary Doctorate degree in Educational Leadership to Br. Dominic Ehrmantraut, FSC during commencement ceremonies at our Nairobi campus on May 6, 2006.