

Saint Mary's University of Minnesota

Winona, Minnesota

BOARD OF TRUSTEES

**Meeting of
September 29, 2006**

- 1. General Summary**
- 2. Official Resolutions
(Executive Committee)**
- 3. Official Resolutions**

1. General Summary

The meeting was called to order by Mr. Rob Figliulo, Chairman of the Board.

1. Br. Robert Smith, Vice President for Mission, opened the meeting with a series of readings pertaining to St. John Baptist de La Salle.
2. The roll call was taken by Ms. Mary Becker, Administrative Assistant to the President. A quorum was declared.

Present: Ms. Mary Burrichter, Ms. Cynthia Calderon, Br. Francis Carr, FSC, Br. Michael Collins, FSC, Mr. James Coogan, Mr. Lyle Delwiche, Br. Konrad Diebold, FSC, Mr. Michael Dooley, Mr. John Ehlert, Mr. Rob Figliulo, Br. Craig Franz, FSC, Ms. Karen George, Mr. Michael Gostomski, Mr. Tim Horan, Br. Bernard LoCoco, FSC, Br. Vincent Malham, FSC, Br. Michael McKenery, FSC, Mr. Michael Meagher, Mr. Paul Meyer, Mr. Sal Polizzotto, Br. David Poos, FSC, Mr. Richard Reedy, Ms. Mary Ann Remick, Ms. Mary Ann Smith, Br. Stan Sobczyk, FSC, Mr. Oscar Straub, Ms. Celeste Suchocki, Mr. Bernie Wagnild, Mr. Robert Wheeler

Absent and Excused: Mr. John Carlson, Ms. Margaret Houlihan, Mr. William Jungbauer, Ms. Rhoda Olsen,

Resource Persons and Guests: Ms. Mary Becker, Dr. Jane Anderson, Mr. James Bedtke, Ms. Tera Bolig, Mr. Tim Burchill, Ms. Tina Carufel, Mr. Robert Conover, Ms. Valerie Edwards Robeson, Mr. Larry Gorrell, Dr. Jeffrey Highland, Ms. Linka Holey, Dr. David Jackson, Mr. Chris Kendall, Dr. Roger Kugel, Ms. Cynthia Marek, Ms. Sandra Mason, Ms. Ann Merchlewitz, Mr. Sean O'Brien, Mr. Anthony Piscitiello, Ms. Abby Rosenthal, Br. Robert Smith, FSC, Ms. Teresa Speck, Dr. Paul Tero, Mr. David Warner, Mr. Jeremy Wells

3. Mr. Figliulo called for comments from the public. There were none.
4. The minutes of the May 12, 2006 meeting of the Saint Mary's University of Minnesota Board of Trustees were approved as submitted. (Official Resolutions 3.1)
5. Dr. Jeffrey Highland gave an extensive update on our Self-Study process. He reported the Higher Learning Commission would be on campus October 23-25 reviewing university operations and meeting with virtually all constituencies. The entire Board was invited to meet with the consultant evaluators during their time on campus. The Chair and some local area trustees have agreed to be present for the visit.

Mr. Rob Figliulo called for the committee reports:

6.1 **EXECUTIVE COMMITTEE** - reported by Mr. Rob Figliulo

A legal review of the university was given to the committee and there was nothing significant to report. The Presidential Review Subcommittee met and Mr. Michael Meagher reported that the committee reviewed the list of goals for the past academic year and concluded overwhelmingly that Br. Craig successfully met these goals which included efforts to increase student enrollment. The committee commended him for his efforts. Mr. Rob Figliulo reported that the February 2007 Board of Trustees meeting will be held at our Twin Cities campus. The Executive Committee authorized the President to proceed with the sale of property on the Saint Teresa campus to Cotter High School. (Official Resolutions 2.1)

6.2 **UNIVERSITY MISSION AND TRUSTEES COMMITTEE** - reported by Mr. Robert Wheeler

The committee discussed at length ways in which we can enhance our Catholicity while accomplishing our mission here at Saint Mary's. Br. Robert Smith reported to the committee some of the mission-related activities that are ongoing at the university. Board composition and board orientation were items discussed as the board continues to grow. It was suggested that we engage in another board survey at the end of the academic year with the results to be reported out at the February or May 2008 meeting.

6.3 **UNIVERSITY RELATIONS COMMITTEE** - reported by Mr. Michael Gostomski

Mr. Robert Conover reported on the feasibility of Saint Mary's hosting the 2008 Presidential debates. He will continue to research the matter further. There was discussion of blending the alumni groups from the Twin Cities and Winona campus. Board members were notified that they would be receiving all mailings from both alumni groups. Bentz, Whaley and Flessner is the consulting firm that has been chosen to work with us in the upcoming campaign. A campaign planning committee of 10-12 individuals will be formed from various constituencies within the university. Trustees will be included and were encouraged to participate when solicited.

6.4 **UNIVERSITY STUDENTS AND ADMISSION COMMITTEE** - reported by Br. Michael McKenery, FSC

Mr. Chris Kendall reported that the university has applied for the President's Higher Education Community Service honor roll. Cardinal M Club weekend was very successful with 430 in attendance and six new members inducted into the Hall of Fame. The university will be participating in a campus-wide smoking cessation program with the University of Minnesota beginning in October. The Frisbee golf course is up and running and has been well-received. New student orientation sessions went well and feedback from students and parents indicate that the sessions were helpful. Mr. Tony Piscitiello reported on the increased enrollment and the committee commended all that were involved in the successful endeavor. The university continues to operate according to the board directive maintaining a discount rate of 33% for the current year and beyond.

6.5 **UNIVERSITY FINANCE AND FACILITIES** - reported by Ms. Mary Burrichter

The budget for the previous fiscal year was reviewed and \$2,800,000 net revenue over expenses was reported. Of that amount, \$2,400,000 was used for capital projects on both the Winona and Twin Cities campuses. The budget for academic year 2006-07 was examined and approved. (Official Resolutions 3.2) The tuition, room, board and fee schedule for the 2007-2008 academic year was also approved. (Official Resolutions 3.3) Summer campus improvements were reviewed, the largest this year being the remodeling of the Saint Benilde Residence Hall. Ms. Cynthia Marek gave a brief explanation of the purpose and ongoing work of the Compensation Task Force. A report from the task force will be presented to the President before Christmas and disseminated to the Board at the February meeting.

6.6 **UNIVERSITY FACULTIES AND ACADEMIC COMMITTEE** reported by Ms. Mary Ann Remick

The committee spent time discussing the institutional self-study process and special thanks were given to Dr. Jeff Highland, Ms. Tracy Lehnertz and the committee members for the work they have done. Negotiations continue with Northwest University in China seeking approval to establish a university there. Seven new faculty members have been added this year and Tegrity, the new instructional technology which allows faculty members to use both audio and visual video from their classroom lectures, has been made available to students on campus. Dr. Paul Tero was welcomed as the new Vice President for Graduate and Professional Programs on the Twin Cities campus. A motion was brought before the board for approval authorizing the development of a Doctor of Psychology program. (Official Resolutions 3.4)

6.7 **AUDIT COMMITTEE** reported by Michael Meagher

The committee performed a review of the 2006 audit prepared by Virchow, Krause & Company who felt that the appropriate internal controls were in place to result in a clean audit which demonstrated integrity and quality in university operations. As a result, two resolutions were brought before the board concerning the audit and the engagement letter from Virchow, Krause & Company. (Official Resolutions 3.5 and 3.6)

7. **OLD BUSINESS** – Br. Michael McKenery, FSC gave an overview of the pros and cons associated with the proposal for reinstating football at Saint Mary's University of Minnesota. Discussion followed and a resolution was brought before the board. (Official resolutions 3.7)

8. **NEW BUSINESS** – Br. Craig Franz asked the Board to extend a warm welcome to Dr. Paul Tero, Vice President for Graduate and Special Programs, Twin Cities Campus. A resolution was brought before the board commending the work of the Football Task Force for its dedicated efforts in preparing a comprehensive assessment of a football program at Saint Mary's. (Official Resolutions 3.8) Each trustee was given a copy of

“Doing Right in a Shrinking World,” authored by Br. Louis DeThomasis and Neil St. Anthony. Trustees were invited to purchase raffle tickets for two 1957 automobiles donated by an alumnus. The event is a fundraising effort by the Development department.

9. Meeting adjourned (Official Resolutions 3.9)

2. Official Resolutions Approved (Executive Committee)

1. **Be it resolved** that the Board of Trustees authorizes the sale of Saint Teresa Hall, Saint Cecilia Hall, the Roger Bacon Center, Loretto Hall, and the contiguous land on the Saint Teresa Campus of Saint Mary's University of Minnesota to Cotter High School upon appropriate terms and conditions established by Brother Craig Franz, FSC, President.

3. Official Resolutions Approved (General Session)

1. **Be it resolved** that the minutes from the May 12, 2006 Board of Trustees meeting be approved as previously submitted.
2. **Be it resolved** that the Board of Trustees approves the 2006-2007 budget for current operations beginning June 1, 2006.
3. **Be it resolved** that the Board of Trustees approves the tuition, room, board and fee schedule for the Winona undergraduate college as proposed by the budget committee and recommended by the president for 2007-2008. The School of Graduate and Professional Programs is expected to increase fees for tuition an average of 7.5% for 2007-2008.
4. **Be it resolved** that the Board of Trustees authorizes the development of a Doctor of Psychology (Psy.D.) program pending approvals from the Curriculum Committee and from academic administration.
5. **Be it resolved** that the Board of Trustees accepts the 2005-2006 financial audit as presented by Virchow, Krause & Company.
6. **Be it resolved** that the Board of Trustees accepts the engagement letter from Virchow, Krause & Company, LLP as independent accountants for the audit of Saint Mary's financial statements for the year ending May 31, 2007.
7. **Be it resolved** that the Board of Trustees directs Brother Craig Franz, President, not to establish an NCAA, Division III, intercollegiate football program.
8. **Be it resolved** that the Board of Trustees expresses its deep appreciation to the Football Task Force for its dedicated efforts in preparing a comprehensive assessment of the impact of a football program at Saint Mary's University.
9. **Be it resolved** that the September 29, 2006 meeting of the Saint Mary's University of Minnesota Board of Trustees be adjourned.