

Saint Mary's University of Minnesota

Winona, Minnesota

BOARD OF TRUSTEES

**Meeting of
September 28, 2007**

- 1. General Summary**
- 2. Official Resolutions
(Executive Session)**
- 3. Official Resolutions**

1. General Summary

The meeting was called to order by Mr. Michael Meagher, Chairman of the Board.

1. Br. Lawrence Humphrey, FSC, Lasallian-Scholar-In-Residence, began the meeting with a Lasallian reflection/opening prayer.

Three new trustees to the board were welcomed: Mr. Thomas Dyer, Mr. Patrick Salvi and Br. Gustavo Ramirez Barba, FSC.

Two Brothers, Br. Konrad Diebold, FSC, and Br. Michael McKenery, FSC, were recognized and congratulated on their 50th anniversaries as Christian Brothers.

2. The roll call was taken by Ms. Mary Becker, Administrative Assistant to the President. A quorum was declared.

Present: Br. Gustavo Ramirez Barba, FSC, Ms. Mary Burrichter, Ms. Cynthia Calderon, Br. Francis Carr, FSC, Br. Michael Collins, FSC, Br. Louis DeThomasis, FSC, Br. Konrad Diebold, FSC, Mr. Michael Dooley, Mr. Thomas Dyer, Mr. Rob Figliulo, Ms. Karen George, Mr. Michael Gostomski, Mr. Tim Horan, Mr. William Jungbauer, Br. Vincent Malham, FSC, Br. Michael McKenery, FSC, Mr. Michael Meagher, Mr. Paul Meyer, Ms. Rhoda Olsen, Mr. Sal Polizzotto, Br. David Poos, FSC, Mr. Richard Reedy, Ms. Mary Ann Remick, Mr. Patrick Salvi, Mr. Oscar Straub, Ms. Celeste Suchocki, Mr. Bernie Wagnild, Mr. Robert Wheeler

Absent and Excused: Mr. James Coogan, Mr. Lyle Delwiche, Mr. John Ehlert, Ms. Margaret Anne Houlihan, Mr. Jark Jacobs, Mr. Joseph Ross, Ms. Mary Ann Smith, Br. Stan Sobczyk, FSC

Resource Persons and Guests: Ms. Mary Becker, Mr. James Bedtke, Mr. Robert Conover, Ms. Lindsay Dickson, Ms. Nicole Fennern, Mr. Robert Fisher, Mr. John Freeman, Ms. Mary Gleich, Dr. Jeffrey Highland, Ms. Linka Holey, Br. Lawrence Humphrey, FSC, Mr. Chris Kendall, Dr. John Kerr, Dr. Thomas Mans, Ms. Cynthia Marek, Ms. Ann Merchlewitz, Ms. Diana Miller, Mr. Anthony Piscitiello, Ms. Meg Richtman, Ms. Anna Skonieczny, Ms. Ann Smith, Ms. Ana Sontag, Mr. Joseph Sweeney

3. Mr. Meagher called for comments from the public. There were none.
4. The minutes of the May 11, 2007, meeting of the Saint Mary's University of Minnesota Board of Trustees were approved as submitted. (Official Resolutions 3.1)

5. Mr. Mike Meagher called for the committee reports:

5.1 **EXECUTIVE COMMITTEE** - reported by Mr. Mike Meagher

The Executive Committee was provided with a presidential update by Br. Louis DeThomasis stating that the 2007-08 academic year had gotten off to a good start with a record freshman enrollment. Ms. Mary Ann Remick provided a presidential search update and two resolutions resulted concerning the Executive Search Profile and the advertisement for the position. (Official Resolutions 3.2, 3.3) The entire board attended a presentation by Jim Daniel on the capital campaign. The final report from the Task Force on Diversity was reviewed and Saint Mary's continues its efforts to foster the recruitment of students of color.

5.2 **UNIVERSITY MISSION AND TRUSTEES COMMITTEE** - reported by Mr. Robert Wheeler

A fair amount of time was spent discussing with the new committee members the role of the committee and how it conducted its business. As the board strives to increase its membership to 39 members, board members were encouraged to provide the names of individuals who they feel are committed to the school, who are willing to take the time to be part of this board and who have an openness to be formed in the Lasallian spirit. A recommendation was brought forth by Mr. Bernie Wagnild to give trustee emeriti status to former board chair and former board member, Loras (Red) Sieve. (Official Resolutions 3.4) The committee felt that the board should once again engage in a self-assessment. It was also strongly felt that the board would benefit from an overnight retreat with an outside facilitator sometime this summer. Details as to the time, date, venue and structure of the retreat will be forthcoming at the February meeting.

5.3 **UNIVERSITY RELATIONS COMMITTEE** – reported by Mr. Michael Gostomski

Mr. Robert Conover reported on the ongoing initiative of re-designing our website along with the success of our presence at this year's Minnesota State Fair. The office of Communication and Marketing is also busy with the creation of a Centennial book for Saint Mary's upcoming 100th year anniversary. Mr. William Herzog, President of the Alumni Board, reported that the size of the board will be increased to 19 people. He also reported that we are currently at 45% of our fundraising goal for the Veterans' Memorial. The dedication for this memorial is scheduled for the 2008 homecoming celebration. The Chicago Convention this year will be held on February 29 - March 1, 2008. Gift income year-to-date is at \$3,885,000.

5.4 **UNIVERSITY STUDENTS AND ADMISSION COMMITTEE** - reported by Br. Michael McKenery, FSC

Considerable time was spent in the acceptance and review of the Athletic Peer Review Report. The committee commended both Mr. Chris Kendell and Ms. Nicole Fennern for their efforts and vision in implementing changes and plans to bring Saint Mary's athletic

programs to a more competitive status of success with attainable goals. The proposed Track and Field facility was discussed and the committee was updated on progress in that area. The Student Development staff reported to the committee that the department relocations are currently working very well and emergency response plans are also being implemented and updated to provide a quicker response in case of emergency. It was reported that the RAC was used as a designated Red Cross shelter during the flood and that Saint Mary's community participated in a variety of ways in the flood relief effort. There are 1,061 students currently living in the residence halls this semester and the Facilities committee has discussed the possibility of another residence hall if enrollment continues to increase. Alcohol and drug policies were re-written during the summer with major changes including the re-instituting of fines, earlier contact with parents and the strengthening of educational sessions.

5.5 UNIVERSITY FINANCE AND FACILITIES - reported by Ms. Mary Burrichter

The committee reviewed the results of fiscal year 2007 and reported a net fiscal result of \$3.5 million, which is the best net operating result that we have ever experienced. The \$3.5 million will be used for capital assets. The proposed budget for 2007-08 was examined and approved by the committee. (Official Resolutions 3.5) The tuition, room, board and fee schedule for 2008-2009 academic year was also approved. (Official Resolutions 3.6) Capital improvement projects that totaled \$1.2 million were reviewed and most of them are completed at this time. The endowment and Compensation Task Force were briefly discussed. A third resolution was brought before the board requesting approval of the construction of a Track and Field facility. (Official Resolutions 3.7)

5.6 UNIVERSITY FACULTIES AND ACADEMIC COMMITTEE reported by Ms. Mary Ann Remick

Saint Mary's University, for the first time this year, is now listed as a doctoral research institution in the Carnegie classification. U.S. News ranks SMU in the third tier of the National Universities category. Progress is being made in establishing our program in Jamaica and we have been granted initial approval to offer a Masters in Teaching and Learning. The next step is to gain approval from the Higher Learning Commission. The Schools of Graduate and Professional Programs is now four months into implementing their new organizational structure which includes the School of Business and Technology, the School of Education, the School of Health and Human Services and the School of Professional Programs. We are currently working with various institutions to investigate the feasibility of developing a nursing program. The next initiative related to nursing will be to add the associate degree level, with the intention to offer the associate of science degree. A resolution was brought before the board requesting approval of this initiative. (Official resolutions 3.8) Saint Mary's recently received very positive, above average results from the National Survey of Student Engagement (NSSE). There was discussion about a future science facility which would be the result of a capital campaign. Saint Mary's was invited to join the Mayo Scholars Program which will allow some of our students to participate in research projects at the Mayo Clinic.

5.7 **AUDIT COMMITTEE** reported by Ms. Cynthia Calderon

The committee performed a review of the 2007 audit prepared by Virchow, Krause & Company who felt that the appropriate internal controls were in place to result in a clean audit demonstrating integrity and quality in university operations. As a result, two resolutions were brought before the board concerning the audit and the engagement letter from Virchow, Krause & Company. (Official Resolutions 3.9 and 3.10)

6. **OLD BUSINESS** – none

7. **NEW BUSINESS** – none

8. A motion was made to adjourn the meeting. (Official Resolutions 3.11)

2. Official Resolutions Approved (Executive Session)

1. **Be it resolved** that the Board of Trustees authorizes the appointment of Mr. Joseph Sweeney as Vice President for Development and Alumni Relations.
2. **Be it resolved** that the Board of Trustees authorizes the sale of the 360 Vila Street building, its contiguous land and parking lots, and the outdoor tennis courts on the Saint Teresa Campus of Saint Mary's University of Minnesota to Cotter High School for \$1.8 million.
3. **Be it resolved** that the Board of Trustees hereby donates to Cotter High School the fields known as St. Mike's Field and the Cotter Fields along with the structures located thereon, said gift being valued at \$3.0 million. Said gift is conditioned upon the reversion of the property to Saint Mary's University of Minnesota if Cotter High School ceases to exist or attempts to sell the property to a third party.

3. Official Resolutions Approved (General Session)

1. **Be it resolved** that the minutes from the May 11, 2007 Board of Trustees meeting be approved as previously submitted.
2. **Be it resolved** that the Board of Trustees approves the advertisement for the President of Saint Mary's University of Minnesota attached hereto.
3. **Be it resolved** that the Board of Trustees approves the Executive Search Profile for the President of Saint Mary's University of Minnesota attached hereto.
4. **Be it resolved** that the Board of Trustees grant the status of Trustee Emeriti to Mr. Loras (Red) Sieve.
5. **Be it resolved** that the Board of Trustees approves the 2007-08 budget for current operations beginning June 1, 2007.
6. **Be it resolved** that the Board of Trustees approves the tuition, room, board and fee schedule for the Winona undergraduate college as proposed by the budget committee for 2008-2009. The Schools of Graduate and Professional Programs will increase fees for tuition an average of 5.5% for 2008-2009.
7. **Be it resolved** that the Board of Trustees approves the construction of a track and field facility to include a soccer pitch in the interior, not to exceed the cost of \$2.8 million of university plant funds and/or through the addition of designated gift funds for this project.
8. **Be it resolved** that the Board of Trustees authorizes development of the associate's degree level, with the intention to offer an associate of science degree.
9. **Be it resolved** that the Board of Trustees accepts the 2006-2007 financial statements and auditor's report as presented by Virchow, Krause & Company.
10. **Be it resolved** that the Board of Trustees accepts the engagement letter from Virchow Krause & Company, LLP as independent accountants for the audit of Saint Mary's financial statements for the year ending May 31, 2008.
11. **Be it resolved** that the September 28, 2007 Board of Trustees meeting be adjourned.