

**Saint Mary's University of Minnesota**  
**Winona, Minnesota**

**BOARD OF TRUSTEES**

**Meeting of**  
**September 25, 2008**

- 1. General Summary**
- 2. Official Resolutions**

Minutes of the September meeting of the Saint Mary's University of Minnesota Board of Trustees, September 25, 2008.

## 1. General Summary

The meeting was called to order by Mr. Michael Meagher, Chair of the Board of Trustees.

1. Brother Lawrence Humphrey, FSC, Director of Mission, began the meeting with a Lasallian reflection/opening prayer.
2. The roll call was taken by Ms. Mary Becker, Administrative Assistant to the President. A quorum was declared.

Present: Brother Gustavo Ramirez Barba, FSC, Ms. Mary Burrichter, Ms. Cynthia Calderon, Brother Francis Carr, FSC, Brother F. Michael Collins, FSC, Brother Patrick Conway, FSC, Mr. James Coogan, Mr. Lyle Delwiche, Brother Konrad Diebold, FSC, Mr. Michael Dooley, Mr. Michael Dougherty, Mr. Thomas Dyer, Mr. John Ehlert, Ms. Karen George, Mr. Michael Gostomski, Mr. Tim Horan, Brother William Mann, FSC, Brother Michael McKenery, FSC, Mr. Michael Meagher, Ms. Rhoda Olsen, Mr. Sal Polizzotto, Mr. Rich Reedy, Ms. Mary Ann Remick, Mr. Joseph Ross, Mr. Patrick Salvi, Mr. Loras Sieve, Ms. Mary Ann Smith, Mr. Walter Smithe, Mr. Oscar Straub, Ms. Celeste Suchocki, Mr. Bernie Wagnild, Mr. Robert Wheeler

Absent and Excused: Mr. Mark Jacobs, Mr. Paul Meyer, Brother Frederick Mueller, FSC, Brother Stan Sobczyk, FSC

Resource Persons and Guests: Ms. Mary Becker, Mr. James Bedtke, Ms. Gena Bilden, Ms. Maria Borgerson, Mr. Robert Conover, Dr. Jeffrey Highland, Ms. Linka Holey, Brother Lawrence Humphrey, FSC, Ms. Julie Jergenson, Mr. Chris Kendall, Dr. John Kerr, Ms. Danielle Larson, Dr. Thomas Mans, Ms. Cynthia Marek, Mr. Lindsay McCabe, Ms. Ann Merchlewitz, Mr. Anthony Piscitiello, Ms. Meg Richtman, Ms. Ann Smith, Mr. Joe Sweeney

3. Mr. Michael Meagher called for comments from the public. There were none.
4. The minutes of the May 9, 2008, meeting of the Saint Mary's University of Minnesota Board of Trustees were amended under Section 5.7 University Faculties and Academic Committee report, to include the mention of the administration continuing to work on the recommendations of the Higher Learning Commission with regard to our self study and onsite visit. Otherwise the minutes were approved as submitted. (Official Resolutions 2.1)

5. Mr. Michael Meagher called for the committee reports:

5.1 **EXECUTIVE COMMITTEE** – reported by Mr. Michael Meagher

It was reported that admission figures were very strong this year with the second best freshman enrollment in the school's history. Brother William felt that the Cabinet had been very helpful to him since his arrival on campus. The February 2009 meeting of the Board of Trustees will be held at our Twin Cities campus. There were no legal issues of significance to report.

5.2 **UNIVERSITY MISSION AND TRUSTEES COMMITTEE** – reported by Mr. Robert Wheeler

An effort is being made to recruit more female members for the Board. Brother William has indicated that he is willing to participate in meeting with perspective trustees and take part in the interviews. It was reported that the committee will continue to look at the Board of Regents for possible trustee candidates and continue its efforts in working with the Executive Committee concerning the proposed Board retreat.

5.3 **UNIVERSITY RELATIONS COMMITTEE** – reported by Mr. Michael Gostomski

The next Hendrickson Forum will be held on April 21, 2009 at the Nicollet Island Pavilion and will feature the Honorable Mr. John Winston Howard, former Prime Minister of Australia. A report from Alumni Board chair, Dr. John Domanico was given. Four individuals from the Schools of Graduate and Professional Programs have been added to the membership roster. The St. Teresa Leadership Institute Luncheon will be held in Chicago on November 13, 2008. Homecoming for 2009 has been scheduled for June 19-21. Mr. Bob Conover reported that we had approximately 3,000 visitors at the State Fair booth this year. December 1<sup>st</sup> is the target date for completion of our new website. Ms. Nancy Wiltgen was hired as our new Director of Major Gifts and Planned Giving. An update was given on the track and soccer field complex and the initiative will be completed within budget. A significant amount of time was devoted to discussion on the proposed science facility project along with chapel renovations and funding for Lasallian formation.

5.4 **UNIVERSITY STUDENTS AND ADMISSION COMMITTEE** – reported by Brother Michael McKenery, FSC

The committee engaged in a lengthy discussion about diversity and the role it will play with regard to future admission figures given the shrinking pool of high school students in Minnesota and other key Midwestern states. A resolution was brought forth to establish specific goals toward increasing diversity in our enrollment. (Official Resolutions 2.2) Financial aid for the institution increased \$1.3 million for the current year. The discount tuition rate is at 36% compared to 34% last year. A second resolution was brought before the board concerning the guidelines and proposal for assisting U.S. military veterans and former Lasallian Volunteers. (Official Resolutions 2.3) A report

was given to the committee from the SGPP staff. Enrollment is up but credit hours are slightly down due in large part to the present economy. Campus Ministry is off to a good start under the leadership of Mr. Chris McClead, Director, and Ms. Lynn Streefland, Assistant Director. The first phase of the emergency response system is nearly completed, and plans are being made for procedures and drills in the future.

5.5 **UNIVERSITY FINANCE AND FACILITIES COMMITTEE** – reported by Mr. James Coogan

A resolution was brought before the board concerning acceptance of the financial statements and the auditors report. (Official Resolutions 2.4) A second resolution was brought before the board to approve the 2008-09 budget with the inclusion of a provision for \$1 million with respect to contingencies. (Official Resolutions 2.5) The last motion presented concerned approval of the tuition, room, board and fee schedule for the Winona undergraduate campus as well as an increase in fees for tuition a maximum of 5% for the SGPP for 2009-2010. (Official Resolutions 2.6)

5.6 **UNIVERSITY FACULTIES AND ACADEMIC COMMITTEE** – reported by Ms. Mary Ann Remick

University Convocation Day was held in the Twin Cities this year. The Higher Learning Commission sent two representatives to the Twin Cities to investigate our Psy.D. program. Verbal approval has been granted but we are awaiting written approval. Anticipated start time for the program is Fall of 2009. Another new program that is being developed at the request of alums from our MBA program is a doctorate in Business Administration. (Official Resolutions 2.7) A new mentoring program is in place to help recent faculty and administration hires become acquainted with Saint Mary's. Mr. Michael Charron, Dean of the Arts, met with the committee and talked about the many offerings for the students on campus and also the way this department interacts with the community. The SGPP is now offering Bachelor completion programs in Duluth at the request of the Minnesota National Guard. This is just another way in which we are responding to the veterans' educational needs.

6. **OLD BUSINESS** – Mary Ann Smith requested a detailed report on the St. Teresa Institute at the February Board meeting.

7. **NEW BUSINESS** – none

8. Meeting adjourned

## 2. Official Resolutions Approved (General Session)

1. **Be it resolved** that the minutes from the May 9, 2008 Board of Trustees meeting be approved as previously submitted.
2. **Be it resolved** that as an authentic response to the Lasallian characteristic of diversity, the University Students and Admission Committee urgently recommends that the University administration establish specific goals toward increasing student of color enrollment at Saint Mary's University. We request, further, that appropriate staffing and services be established to better guarantee the success of this initiative.
3. **Be it resolved** that the University Students and Admission Committee recommends that the Board of Trustees accepts and supports the report and recommendations for Financial Aid Program Support for U.S. Military Veterans and Former Lasallian Volunteers.
4. **Be it resolved** that the Board of Trustees accepts the 2007-2008 financial statements and the auditors report.
5. **Be it resolved** that the Board of Trustees approves the 2008-2009 budget for current operations beginning June 1, 2008 through May 31, 2009 as presented to the Trustees and as modified to include a provision of \$1 million with respect to contingencies.
6. **Be it resolved** that the Board of Trustees approves the tuition, room, board, and fee schedule for the Winona undergraduate college as proposed by the budget committee for 2009-2010. The Schools of Graduate and Professional Programs will increase fees for tuition a maximum of 5% for 2009-2010.
7. **Be it resolved** that the Board of Trustees authorizes the development of a Doctor of Business Administration program pending internal approvals from the Curriculum Committee and from Academic administration as part of the new program development process.