

Saint Mary's University of Minnesota
Winona, Minnesota

BOARD OF TRUSTEES

Meeting of
September 25, 2009

- 1. General Summary**
- 2. Official Resolutions**

Minutes of the September meeting of the Saint Mary's University of Minnesota Board of Trustees, September 25, 2009.

1. General Summary

The meeting was called to order by Mr. Michael Gostomski, Chair of the Board of Trustees.

1. The meeting began with an opening prayer.
2. The roll call was taken by Ms. Mary Becker, Administrative Assistant to the President. A quorum was declared.

Present: Brother Gustavo Ramirez Barba, FSC, Ms. Mary Burrichter, Ms. Cindy Calderon, Brother Francis Carr, FSC, Brother Patrick Conway, FSC, Mr. Lyle Delwiche, Brother Konrad Diebold, FSC, Mr. Michael Dooley, Mr. Michael Dougherty, Mr. Thomas Dyer, Ms. Karen George, Mr. Michael Gostomski, Mr. Bill Herzog, Ms. Linda Kuczma, Brother William Mann, FSC, Mr. Paul Meyer, Brother Frederick Mueller, FSC, Mr. Sal Polizzotto, Mr. Rich Reedy, Ms. Mary Ann Remick, Mr. Joseph Ross, Mr. Loras Sieve (trustee emeritus), Mr. Walter Smithe, Brother Stan Sobczyk, FSC, Ms. Celeste Suchocki, Mr. Bernie Wagnild (trustee emeritus), Mr. Robert Wheeler

Absent and Excused: Mr. James Coogan, Mr. Mark Jacobs, (present at committee meetings on Thursday), Brother Michael McKenery, Mr. Michael Meagher, Ms. Rhoda Olsen, Mr. Patrick Salvi, Ms. Mary Ann Smith

Resource Persons and Guests: Ms. Mary Becker, Mr. James Bedtke, Ms. Gena Bilden, Mr. Robert Conover, Dr. Tycho DeBoer, Ms. Mary Gleich, Ms. Linka Holey, Mr. Chris Kendall, Dr. John Kerr, Dr. Melissa Luedtke, Dr. Thomas Mans, Ms. Cynthia Marek, Ms. Ann Merchlewitz, Mr. Anthony Piscitiello, Ms. Meg Richtman, Sr. Judith Schaefer, Mr. Joe Sweeney

3. Mr. Michael Gostomski called for comments from the public. There were none.
4. The minutes of the May 8, 2009, meeting of the Saint Mary's University of Minnesota Board of Trustees were approved as submitted. (Official Resolutions 2.1)
5. Mr. Michael Gostomski called for the committee reports:
 - 5.1 **EXECUTIVE COMMITTEE** – reported by Mr. Michael Gostomski & Brother William Mann, FSC

The Conflict of Interest policy was discussed and the Chair of the Board agreed to appoint an ad hoc committee to do some research and report back to the committee. The

First Generation Initiative was discussed, as were the plans for administration to engage a consultancy concerning the Human Resource agenda. The audit was discussed along with the IRS 990 form, and the work connected with this will be assigned to the Audit Committee working in conjunction with Cindy Marek, the Vice President for Financial Affairs and Ann Merchlewitz, Executive Vice President and General Counsel. The nature of our advisory boards including the Hendrickson Institute for Ethical Leadership, the Kabara Institute for Entrepreneurial Studies, the St. Teresa Leadership and Service Institute for Women, the Institute for Lasallian Studies, the First Generation Initiative Advisory Board and the Board of Regents was discussed and the fact that these groups, with the exception of the St. Teresa Institute, are appointed by and report to the President. A means to grow the number of alums and friends on these advisory boards was discussed and the focusing of them to engage and dialogue with the deans of the SGPP and the college. A motion was brought forth by the Executive Committee regarding the work and service of Dr. David Laird of the MPCC. (Official resolutions 2.2)

5.2 **UNIVERSITY MISSION AND TRUSTEES COMMITTEE** – reported by Mr. Sal Polizzotto

Qualifications for prospective board members were reviewed taking into consideration current issues facing the university and the profile of board members that might help to address some of those issues. The committee is examining formation opportunities that might be available to help board members, grooming opportunities for prospective board members, along with pre-board engagement opportunities. It was reported that there will be three or four nominations to report on at the February meeting.

5.3 **UNIVERSITY RELATIONS COMMITTEE** – reported by Mr. Walter Smithe

Work continues on the First Generation Initiative and a group of trustees met with Bro. Ed Siderewicz in Chicago to discuss implementation. Joe Sweeney continues to seek funding for these scholarships. We expect to be at approximately 70% with the annual fund by the end of the calendar year. One of the committee's major focus areas is to increase alumni giving. Employee giving is nearing 100% and trustees were encouraged to make their donations to avoid solicitation. Meg Richtman gave a presentation on the Cardinals helping Cardinals program, which involves the alumni association working with our Career Services people to create a jobs database. A visioning committee will be assembled for the 100th anniversary along with focus groups to start the planning process for this celebration.

5.4 **UNIVERSITY STUDENTS AND ADMISSION COMMITTEE** – reported by Brother Patrick Conway, FSC

Tony Piscitiello gave a thorough report on undergraduate enrollment, which included economic indicators from the past five years, data from HardwickDay, enrollment options, and the trend in financial aid awards. In addition, Tony presented several goals his department has already undertaken to reverse the downturn in this year's smaller freshman class. Gena Bilden reported on the expansion and renovation of the book store

on the Twin Cities campus. Chris Kendall, Vice President for Student Development, spoke to the eight planning priorities and how his department has come up with six goals that can be implemented in concrete ways to aid in advancing the priorities.

5.5 **UNIVERSITY FINANCE AND FACILITIES COMMITTEE** – reported by Ms. Mary Burrichter

Approximately \$365,000 will be spent for summer campus improvement projects, some of which are still in progress. A motion was brought forth to accept the budget for the current operating fiscal year. (Official resolutions 2.3) It was reported from the Investment Subcommittee that work is being done to develop policies for Saint Mary's investments. Some of those policies will be brought to the February meeting. A considerable amount of time was spent discussing tuition rates for 2010-2011. The following resolution was brought before the board regarding tuition. (Official Resolutions 2.4)

5.6 **UNIVERSITY AUDIT COMMITTEE** – reported by Mr. Joe Ross

The committee met by teleconference for the purpose of reviewing the audit report for the past fiscal year. The auditors confirmed all of the reporting set forth by our financial department and had no disagreements with management. The status of the university financials are in good shape. A resolution was brought forth concerning the acceptance of the audit. (Official Resolutions 2.5)

5.7 **UNIVERSITY FACULTIES AND ACADEMIC COMMITTEE** – reported by Ms. Mary Ann Remick

The University Faculties and Academic Committee met in Salvi Lecture Hall and commenced their meeting with the entire Board of Trustees and President's Cabinet present. James Bedtke gave an update from the office of the Vice President of the College and SGPP. Academic indicators were discussed along with reflections from HardwickDay concerning enrollment and admissions. Dr. Tom Marpe, Dean School of Business, the College, and Dushan Knezevich, Dean Graduate School of Business and Technology, SGPP, both gave reports concerning the current status in the Schools of Business and expectations for the future. Jason Spartz gave a demonstration on Tegrity and how it is used in a classroom setting.

6. **OLD BUSINESS** – none

7. **NEW BUSINESS** – none

8. Meeting adjourned

2. Official Resolutions Approved (General Session)

1. **Be it resolved** that the minutes from the May 8, 2009 Board of Trustees meeting be approved as previously submitted.
2. **Whereas**, David B. Laird, Jr., Ph.D., joined the Minnesota Private College Council, Fund and Research Foundation in July 1988 as its president,

Whereas, Dr. Laird has been a zealous and effective advocate for the power of education, and, in particular, the power of higher education.

Whereas, under Dr. Laird's leadership, the Minnesota Private College Council has been an advocate for Minnesota's need-based financial aid program, which provides assistance to thousands of students and their families in their desire to attend both public and private institutions of higher education,

Whereas, Dr. Laird himself has continuously sought to enhance college access and affordability for students from all backgrounds,

Whereas, Dr. Laird is recognized nationally for his commitment to equal educational opportunity for all students,

Whereas, as a Lasallian Catholic institution of higher education, Saint Mary's University of Minnesota is committed to providing a "human and Christian education to the young, especially the poor, according to the ministry the Church has entrusted to it." (Rule of the Brothers of the Christian Schools), and

Whereas, the Saint Mary's University community, together and by association, is dedicated to accessibility in all its endeavors,

Therefore Be It Resolved, that the Saint Mary's University of Minnesota Board of Trustees acknowledges with deep appreciation the dedicated efforts of David B. Laird, Jr., Ph.D., to insure college access for students from all backgrounds, a deeply held value and commitment of Saint Mary's University of Minnesota. Furthermore, the Board wishes him continued success and personal fulfillment in all future endeavors.

3. **Be it resolved** that the Board of Trustees approves the 2009-2010 budget for current operations beginning June 1, 2009.
4. **Be it resolved** that the Board of Trustees approves a 3.9% tuition and room and board increase for the college for the 2010-2011 school year. For the graduate school a 3% increase with management to have the flexibility to decide on a program basis the individual increase.
5. **Be it resolved** that the Board of Trustees accepts the 2008-2009 financial statements and auditor's report as presented by Baker Tilly Virchow Krause & Company, LLP.