

**Saint Mary's University of Minnesota**  
**Winona, Minnesota**

**BOARD OF TRUSTEES**

**Meeting of**  
**May 6-7, 2010**

- 1. General Summary**
- 2. Official Resolutions**  
**(Executive Session)**
- 3. Official Resolutions**  
**(General Session)**

Minutes of the May meeting of the Saint Mary's University of Minnesota Board of Trustees, May 7, 2010.

## 1. General Summary

The meeting was called to order by Mr. Michael Gostomski, Chair of the Board of Trustees.

1. The meeting began with an opening prayer.
2. The roll call was taken by Ms. Mary Becker, Administrative Assistant to the President. A quorum was declared.

Present: Brother Gustavo Ramirez Barba, FSC, Ms. Mary Burrichter, Ms. Cynthia Calderon, Brother Francis Carr, FSC, Brother Patrick Conway, FSC, Mr. James Coogan, Mr. Lyle Delwiche, Mr. Michael Dougherty, Mr. Thomas Dyer, Mr. Michael Gostomski, Mr. William Herzog, Ms. Linda Kuczma, Brother William Mann, FSC, Mr. Michael Meagher, Mr. Paul Meyer, Ms. Rhoda Olsen, Mr. Sal Polizzotto, Mr. Hamid Quraishi, Mr. Rich Reedy, Ms. Mary Ann Remick, Mr. Joseph Ross, Mr. Terrance Russell, Mr. Loras Sieve (trustee emeritus), Mr. Walter Smithe, Ms. Celeste Suchocki, Mr. Bernie Wagnild, Mr. Robert Wheeler

Absent and Excused: Brother Konrad Diebold, FSC, Mr. Michael Dooley (present at all committee meetings but absent at General Session), Ms. Karen George, Mr. Mark Jacobs, Brother Michael McKenery, FSC (present at all committee meetings but absent at General Session), Brother Frederick Mueller, FSC, Mr. Patrick Salvi, Ms. Mary Ann Smith, Brother Stan Sobczyk, FSC

Resource Persons and Guests: Ms. Mary Becker, Mr. James Bedtke, Ms. Gena Bilden, Mr. Robert Conover, Dr. Tycho DeBoer, Ms. Mary Gleich, Ms. Linka Holey, Ms. Molly Jewison, Mr. Lucas Kaplan, Mr. Chris Kendall, Dr. John Kerr, Ms. Ali Kremer, Ms. Beth Leister, Dr. Melissa Luedtke, Dr. Thomas Mans, Ms. Cynthia Marek, Ms. Ann Merchlewitz, Mr. Anthony Piscitiello, Ms. Karina Rajtar, Ms. Meg Richtman, Sr. Judith Schaefer, Mr. Nate Semsch, Mr. Joe Sweeney

3. Mr. Mike Gostomski, Chair, called for comments from the public. There were none.
4. The minutes of the February 12, 2010 meeting of the Saint Mary's University of Minnesota Board of Trustees were approved as submitted. (Official Resolutions 3.1)
5. Mr. Michael Gostomski called for the committee reports:
  - 5.1 **EXECUTIVE COMMITTEE** – reported by Brother William Mann, FSC

Brother William Mann reported that the committee was updated concerning the ongoing searches, the principal of which is the search for the Senior Vice President for

Advancement. An update was given on the current graduations, including not only the undergraduate and graduate ceremonies on the Winona campus, but the recent commencement that took place on the Nairobi campus where approximately 50 students at Christ the Teacher Institute received their bachelor degrees and three students from the Maryknoll Institute for African Studies program received master's degrees. On June 6<sup>th</sup>, three commencement ceremonies will be held on the Twin Cities campus each with 100 plus graduates. Brother Louis DeThomasis has been reappointed as Chancellor of the University until June 2015. The dates of the board meetings for the upcoming academic year have been changed as follows: October 7-8, 2010 (Winona campus) and February 24-25, 2011 (Twin Cities campus). Three resolutions were brought before the board concerning the 2010-2011 Slate of Officers for the Board of Trustees. (Official Resolutions 3.2, 3.3 and 3.4)

5.2 **UNIVERSITY MISSION AND TRUSTEES COMMITTEE** – reported by Mr. Sal Polizzotto

Mr. Polizzotto reported that the committee has begun to refine how they look at qualifications for potential board membership and involvement. A resolution was brought before the board requesting reappointment to another 5-year term for Karen George and Mark Jacobs. (Official Resolutions 3.5) A second resolution was brought before the board requesting appointment for 5-year terms former trustees, Brother Michael Collins, FSC and Brother David Poos, FSC. (Official Resolutions 3.6)

5.3 **UNIVERSITY RELATIONS COMMITTEE** – reported by Mr. Walter Smithe

It was reported that alumni giving was currently in the 16% range, and the committee was looking at various ways to increase it. Board participation was up to 78% with the goal for this year being 100%. Development income has fallen over the past year by at least \$750,000. Giving is down about 12% among many institutions due to the recession. Key areas for advancement issues are our Science initiative, First Generation initiative, Scholarship initiative, Lasallian Formation, Performing Arts, Athletics, and the Saint Mary's Fund. Nate Semsch was welcomed as the new President of the Alumni Association. A visioning committee has been formed to work on the 100<sup>th</sup> Anniversary celebration. The group anticipates having a proposal for Brother William in August outlining plans for the event. The Hendrickson Forum, which occurred in the Twin Cities on April 28<sup>th</sup>, was very successful and featured Dr. Marcelo Suárez-Orozco as the keynote speaking on global migration. Work continues on the website and Bob Conover gave a short presentation on a new television commercial he has created which has also appeared on the SMU website and YouTube.

5.4 **UNIVERSITY STUDENTS AND ADMISSION COMMITTEE** – reported by Brother Patrick Conway, FSC

Consultant, Lee Johnson of HardwickDay, gave the committee a report on the national search being done for the position of Admissions Director, with a hopeful start date of July 1. With regard to financial aid, \$12,770,000 was awarded this past year to Saint Mary's students in grants and scholarships. There is expected to be a reduction in the state grant program this year of about 18% resulting in campus job losses. On a more positive note, the Federal Pell grant was increased by about \$500 for next year. The

weight room in the Gostomski Fieldhouse will receive \$50,000, with an additional \$13,000 from Student Senate, for upgrades in equipment. The Finance Committee, along with the Students and Admission committee, finished their meeting on Thursday with a tour of the residence halls. Gena Bilden, Dean of Enrollment Management and Student Services for the SGPP, indicated that credit hours and student numbers are up on the Twin Cities campus. The Doctor of Psychology program will officially launch this fall with 20 students. We will be leasing a building in Oakdale to offer more classes starting in July, and there may be possible expansion of our Apple Valley site. The number of military veterans taking classes has increased from 57 last summer to 115. The expected absence of state funding this year was discussed, and it was reported that at the last President's Roundtable discussion, community members were encouraged to partner with Saint Mary's in offering any internships for students to help offset the predicted loss of student aid.

**5.5 UNIVERSITY FINANCE AND FACILITIES** – reported by Ms. Mary Burrichter

The committee received a presentation from CBIS with regard to our investment portfolio. The finances for the current fiscal year look very positive. The budgets for next fiscal year were examined as well as various scenarios depending on final enrollment figures. At the conclusion of Thursday's committee meeting, the group took a tour of five of the residence halls with the Students and Admission committee. The possibility of a new residence hall being constructed was discussed, and Jim Bedtke will be putting together a feasibility study concerning the logistics and funding for this endeavor. Sometime during the month of August, a conference call will be scheduled for committee members to discuss the likelihood of the project.

**5.6 UNIVERSITY AUDIT COMMITTEE** – reported by Mr. Jim Coogan

The committee met by conference call on May 4 the sole purpose of the meeting being to hear the audit firm, Baker Tilly, present information pertinent to this year's audit. The results of the audit will be available at the fall board meeting.

**5.7 UNIVERSITY FACULTIES AND ACADEMIC COMMITTEE** – reported by Ms. Mary Ann Remick

A resolution was brought before the board concerning the awarding of degrees on the undergraduate campus for commencement May 2010 (Official Resolutions 3.7) Dr. Marcel Dumestre, formerly of Regis University in Denver, Colorado, has been hired as the new Vice President for the Schools of Graduate and Professional Programs. The University Council of Jamaica review team visited the Winona campus recently to review us for accreditation of the M.Ed. program in Jamaica. Sr. Una O'Connor and Sr. Sandra Hamilton from Jamaica visited with the committee during their time here on campus. The committee briefly discussed the First Generation Initiative and trustees were encouraged to promote and solicit scholarships for this endeavor. Two faculty members have applied for tenure, Dr. Melissa Luedtke and Dr. Elizabeth Seebach, and a motion was brought forth requesting the granting tenure to each of these individuals. (Official Resolutions. 3.8)

Program development continues on the campus of the SGPP focusing this year on critical thinking for students. Online and distance learning as it relates to students as well as faculty was discussed at some length. The process for development for the Doctor in Business Administration degree has been restarted.

5.8 **UNIVERSITY INVESTMENT SUB-COMMITTEE** – reported by Ms. Mary Burrichter

The committee is currently working on the endowment and the allocations that go along with it. Phone conferences have been occurring monthly and the committee is also working on an investment policy.

6. **OLD BUSINESS** – none

7. **NEW BUSINESS:** none

8. Meeting adjourned

## 2. Official Resolutions Approved (Executive Session)

1. **Be it resolved** that the Board of Trustees, as per Article IV, Section 8 of the Bylaws for Saint Mary's University of Minnesota, approves the appointment of Ann Merchlewitz as Executive Vice President and General Counsel, Marcel Dumestre as Vice President for the Schools of Graduate and Professional Programs, Jim Bedtke as Vice President of the College, Cindy Marek as Vice President for Financial Affairs, Marilyn Frost as Interim Vice President for Academic Affairs, Tony Piscitiello as Vice President for Admission, Chris Kendall as Vice President for Student Affairs, Joe Sweeney as Vice President for Development and Alumni Relations, and Bob Conover as Vice President for Communication and Marketing.

### 3. Official Resolutions Approved (General Session)

1. **Be it resolved** that the minutes from the February 12, 2010 Board of Trustees meeting be approved as previously submitted.
2. **Be it resolved** that the Board of Trustees elects the following slate of officers for the Board of Trustees for the 2010-2011 fiscal year: Vice Chairperson, James Coogan, Secretary, Celeste Suchocki, Treasurer, Joseph Ross.
3. **Be it resolved** that the Board of Trustees appoints Mary Becker to the position of Assistant Secretary to the Board of Trustees.
4. **Be it resolved** that the Board of Trustees appoints Cynthia Marek to the position of Assistant Treasurer for the Board of Trustees.
5. **Be it resolved** that the Board of Trustees appoints to second five-year terms the following individuals: Karen George and Mark Jacobs.
6. **Be it resolved** that the Board of Trustees appoints to five-year terms the following individuals: Brother Michael Collins, FSC and Brother David Poos, FSC.
7. **Be it resolved** that the Board of Trustees, based on the recommendation of the Faculties and the Academic Administration, and with the approval of the President, authorizes the awarding of degrees from May 2010 to April 2011 as certified by the Registrars.
8. **Be it resolved** that the Board of Trustees grants tenure, beginning with the 2010-2011 academic year to Melissa Luedtke, Ed.D., and Elizabeth Seebach, Ph.D., based on the recommendation of the President, in consultation with the Academic Administration and the Faculty.