

Saint Mary's University of Minnesota
Winona, Minnesota

BOARD OF TRUSTEES

Meeting of
May 13, 2011

- 1. General Summary**
- 2. Official Resolutions**
(General Session)

Minutes of the May meeting of the Saint Mary's University of Minnesota Board of Trustees, May 13, 2011.

1. General Summary

The meeting was called to order by Mr. Michael Gostomski, Chair of the Board of Trustees.

1. The meeting began with an opening prayer.
2. The roll call was taken by Ms. Mary Becker, Administrative Assistant to the President. A quorum was declared.

Present: Brother Gustavo Ramirez Barba, FSC, Brother Patrick Conway, FSC, Mr. James Coogan, Mr. Lyle Delwiche (Trustee Emeritus), Brother Konrad Diebold, FSC, Mr. Michael Dooley, Mr. Michael Dougherty, Mr. Thomas Dyer, Mr. Michael Gostomski, Mr. William Herzog, Mr. Mark Jacobs, Ms. Linda Kuczma, Brother William Mann, FSC, Mr. Paul Meyer, Mr. Sal Polizzotto, Brother David Poos, FSC, Mr. Hamid Quraishi, Mr. Richard Reedy, Ms. Mary Ann Remick, Mr. Joseph Ross, Mr. Terrance Russell, Mr. Patrick Salvi, Mr. Loras Sieve (Trustee Emeritus), Mr. Walter Smithe, Mr. Bernie Wagnild (Trustee Emeritus), Mr. Robert Wheeler

Absent and Excused: Brother Francis Carr, FSC, Brother Michael Collins, FSC, Ms. Karen George, Brother Michael McKenry, FSC, Mr. Michael Meagher, Brother Frederick Mueller, FSC, Ms. Mary Ann Smith, Ms. Celeste Suchocki

Resource Persons and Guests: Ms. Mary Becker, Mr. James Bedtke, Ms. Gena Bilden, Mr. Robert Conover, Dr. Marcel Dumestre, Dr. Marilyn Frost, Ms. Linka Holey, Brother Lawrence Humphrey, FSC, Mr. Chris Kendall, Ms. Cynthia Marek, Ms. Ann Merchlewitz, Mr. Anthony Piscitiello, Sr. Judith Schaefer, Mr. Joe Sweeney, Dr. Steven Titus

3. Mr. Michael Gostomski, Chair, called for comments from the public. There were none.
4. The minutes of the February 25, 2011, meeting of the Saint Mary's University of Minnesota Board of Trustees were approved as submitted. (Official Resolutions 2.1)
5. Mr. Michael Gostomski called for the committee reports:
 - 5.1 **EXECUTIVE COMMITTEE** – reported by Mr. Michael Gostomski

There was no report from the Executive Committee. The report from the Executive Committee was given in Executive Session.

5.2 **UNIVERSITY MISSION AND TRUSTEES COMMITTEE** – reported by Mr. Sal Polizzotto

The committee recommended that the Board conduct a self assessment annually in a short form and every three years conduct a long form assessment. The process will be started next year after the February meeting. Dashboard indicators were discussed and the possibility of working with committee chairs to look at indicators in determining their usefulness in keeping the Board apprised of issues critical to the university. The committee continues to look at potential Board candidates. A resolution was brought before the Board concerning the reappointment of James Coogan, Michael Gostomski, Paul Meyer and Rich Reedy to second five-year terms. (Official Resolutions 2.2) A second resolution was brought before the board seeking appointment of the following individuals to five-year terms on the board: Mary Burrichter, Brother William Clarey, FSC, Marilyn Frost, Kaye O’Leary, Brother Robert Schieler, FSC, Sandra Simon, Mike Slaggie, and John Smarrelli, Jr. (Official Resolutions 2.3) Three final resolutions appointing the officers of the Board for FY 2011-12 were presented and approved. (Official Resolutions 2.4, 2.5 and 2.6) A statement of Board Member commitment and responsibilities was given to each board member for their review. Board members were asked to respond to Mr. Polizzotto or other Mission and Trustee committee members by August 15th with their thoughts and comments. Acceptance of the document will be voted on at the October meeting.

5.3 **UNIVERSITY ADVANCEMENT COMMITTEE** – reported by Mr. Walter Smithe

The committee discussed year end development performance. The Saint Mary’s Annual Fund now stands at \$632,000 with a goal of \$750,000. To date, 91% of the trustees have contributed to the Annual Fund for a total of \$389,000. Trustee giving is up 43% over last year. Overall fundraising for the year stands at \$5.1 million of a \$5.5 million goal. The ongoing reorganization of the University Advancement area was discussed. Alumni Relations is moving to the i-modules platform, and the Board will be apprised when the system is up and running. Nicole Schroeder was introduced as the new Director of the Saint Mary’s Fund. Currently, University Advancement is searching for two new development directors and an assistant director for data analysis and prospect research. Planning for the Centennial is ongoing and work is being done on the Centennial website which should be functional soon. Trustees Brother Konrad Diebold, FSC and Michael Dooley were thanked by the committee for their service.

5.4 **UNIVERSITY STUDENTS AND ADMISSION COMMITTEE** – reported by Brother Patrick Conway, FSC

The committee engaged in discussion on the proposed new residence hall and the current resident needs of the university. Evolution of the task force, collection of data, input from constituents and Hay-Dobbs, and recommendations to the administration were all discussed. Chris Kendall, Vice President for Student Life, and the entire Department for Student Life were commended on their handling of the difficult tasks associated with the

death of student Mille Harrison. Tony Piscitiello reported to the committee that freshman confirmations are running ahead of last year by 8% with transfers and readmits running about the same. We expect a new student enrollment over 425 students. The search for an international admissions counselor is currently underway. The search for an admissions counselor was completed and a graduating senior, Ryan Wockenfus, will be joining the staff as a result. Gena Bilden did a presentation on the history of the Saint Mary's SGPP and the MNSCU colleges and universities in which Saint Mary's competes in the Twin Cities, as well as the advertising efforts promoting the SGPP. Gena informed the committee that there will be approximately 65 active delivery sites this summer. We have seven potential partners in our Pathways program, four of which have already signed on. It was reported that Trustee Mary Ann Smith and Trustee Brother Patrick Conway, FSC will no longer be on the University Students and Admission committee.

5.5 UNIVERSITY FINANCE AND FACILITIES & UNIVERSITY INVESTMENT SUB-COMMITTEE – reported by Mr. Joe Ross

The committee met jointly with representatives from the Faculty Salary and Benefits Committee. Their response was very rational. This year we presume that we will be on budget by the end of the fiscal year. The Investment subcommittee spent time looking at the performance of the endowment. A meeting was held with an independent advisor who gave us a review of our fund's current performance. After the meeting it was decided that CBIS was doing a fair job managing the funds.

5.7 UNIVERSITY AUDIT COMMITTEE – reported by Mr. James Coogan

A telephonic meeting was held with our audit firm and we were presented with their plan for the audit this year. A couple of points were raised about registration or approval requirements for the university which will be followed up on internally by the administration.

5.6 UNIVERSITY FACULTIES AND ACADEMIC COMMITTEE – reported by Ms. Mary Ann Remick

A motion was brought before the board concerning the awarding of degrees on the undergraduate campus for commencement May 2011. (Official Resolutions 3.7) Dr. Donna Aronson will be the new Vice President for Academic Affairs and will be arriving in June. Three faculty members have retired: Dr. Marilyn Frost, Sr. Clare Korte, and Dr. Martin Judd. Dr. Janet Heukeshoven, Dr. Susan Windley-Daoust, Dr. Joseph Tadie, and Dr. Roger Kugel will be on sabbatical this year. A resolution was brought forth requesting the granting of tenure to four faculty members. (Official Resolutions 3.8) The committee spent a considerable amount of time on the work done by the GRIC committee. The PASS (Path to Academic Success) program was discussed and is now being monitored by Dr. Greg Sobolewski. The Business department will begin piloting three online summer courses. The Schools of Graduate and Professional Programs reported that credit hour totals are expected to exceed 76,989 credits with summer registrations remaining strong. New regulations from the Department of Higher

Education will need to be met before we can proceed in marketing the online programs with our Deltak partners. A January start date is expected. The Hendrickson Ethical Leadership Forum was held in April at our newly acquired Shrine properties and was a huge success. Mike Meagher and Robert Wheeler were thanked for their service as they depart from the Board.

6. **OLD BUSINESS** – none
7. **NEW BUSINESS:** Brother William and the Cabinet were thanked for the improved communication that is happening with the Board of Trustees.
8. Meeting adjourned

2. Official Resolutions Approved (General Session)

1. **Be it resolved** that the minutes from the February 24-25, 2011 Board of Trustees meeting be approved as previously submitted.
2. **Be it resolved** that the Board of Trustees appoints to second five-year terms the following individuals: James L. Coogan, Michael Gostomski, Paul Meyer and Rich Reedy.
3. **Be it resolved** that the Board of Trustees appoints to five-year terms the following individuals: Mary Burrichter, Brother William Clarey, FSC, Marilyn Frost, Ph.D., Kaye O'Leary, Brother Robert Schieler, FSC, Sandra Simon, Michael Slaggie, and John Smarrelli, Jr., Ph.D.
4. **Be it resolved** that the Board of Trustees elects the following slate of officers for the Board for the 2011-12 FY: Chairperson Michael Gostomski for a two-year term; Vice Chairperson James Coogan for a one-year term; Secretary Celeste Suchocki for a one-year term and Treasurer Joe Ross for a one-year term. These terms are consistent with our bylaws.
5. **Be it resolved** that the Board of Trustees appoints Mary Becker to the position of Assistant Secretary to the Board of Trustees.
6. **Be it resolved** that the Board of Trustees appoints Cynthia Marek to the position of Assistant Treasurer for the Board of Trustees.
7. **Be it resolved** that the Board of Trustees based on the recommendation of the Faculty and the Academic Administration, and with the approval of the President, authorizes the awarding of degrees from May 2011 to April 2012 as certified by the Registrars.
8. **Be it resolved** that the Board of Trustees grants tenure, beginning with the 2011-2012 academic year to Kevin Rickert, Ph.D., Karen Sorvaag, Ed.D., Benjamin Huegel, CPA, and Brooke Lenz, Ph.D., based on the recommendation of the President, in consultation with the Academic Administration and the Faculty.