

Saint Mary's University of Minnesota

Winona, Minnesota

BOARD OF TRUSTEES

**Meeting of
May 9, 2014**

- 1. General Summary**
- 2. Official Resolutions
(General Session)**

Minutes of the May meeting of the Saint Mary's University of Minnesota Board of Trustees, May 9, 2014.

1. General Summary

The meeting was called to order by Mr. Michael Gostomski, Chair of the Board of Trustees.

1. The meeting began with an opening prayer.
2. The roll call was taken by Ms. Mary Becker, Executive Assistant to the President. A quorum was declared.

Present: Ms. Mary Burrichter, Brother William Clarey, FSC, Brother Kevin Convey, FSC, Mr. James Coogan, Dr. John Domanico, Mr. Michael Dougherty, Dr. Marilyn Frost, Mr. Michael Gostomski, Mr. William Herzog, Mr. James Horan, Ms. Linda Kuczma, Brother William Mann, FSC, Ms. Kaye O'Leary (present by phone), Mr. Hamid Quuaishi, Mr. Richard Reedy (present by phone), Ms. Mary Ann Remick, Mr. Joseph Ross, Mr. Terrance Russell, Ms. Sandra Simon, Dr. John Smarrelli (present by phone), Mr. Walter Smithe, Ms. Mary Pat Wlazik

Absent and Excused: Ms. Karen George, Mr. James Horan, Mr. Mark Jacobs, Ms. Betty Kabara, Mr. Paul Meyer, Brother Frederick Mueller, FSC, Brother David Poos, FSC, Brother Gustavo Ramirez Barba, FSC, Mr. Patrick Salvi, Brother Larry Schatz, FSC, Brother Robert Schieler, FSC, Mr. Michael Slaggie, FSC

Trustee Emeriti also present: Mr. Loras Sieve and Mr. Bernie Wagnild

Resource Persons and Guests: Dr. Donna Aronson, Ms. Mary Becker, Mr. James Bedtke, Ms. Gena Bilden, Mr. Scott Cowdrey, Ms. Genelle Groh Beck, Brother Lawrence Humphrey, FSC, Mr. Chris Kendall, Ms. Audrey Kintzi, Ms. Ann Merchlewitz, Mr. Ben Murray, Dr. John Pyle, Brother Robert Smith, FSC, Faculty Chair: Valerie Edwards Robeson
Students: Matt Traxler, Katie Zuzek

3. Mr. Michael Gostomski, Chair, called for comments from the public. There were none.
4. The minutes of the meeting of February 14, 2014, Saint Mary's University of Minnesota Board of Trustees were approved as submitted. (Official Resolutions 2.1)
5. Mr. Gostomski called for the reports from the committees.

5.1 **EXECUTIVE COMMITTEE** – reported by Brother William Mann, FSC

The legal update was given and there was nothing of significance to report. A motion was brought forth from the Executive Committee regarding fundraising in the state of Illinois. (Official Resolutions 2.2) The committee requested that university policies approved by the board be made available on the trustee website. The committee, in conjunction with the Mission and Trustees Committee, will be looking into the question of trustee absences at board meetings. The subject was brought forth since there were eleven absences at the board meeting.

5.2 **UNIVERSITY MISSION AND TRUSTEES COMMITTEE** – reported by Mr. Michael Gostomski

A resolution was brought forth recommending the appointment of Linda Kuczma to another five-year term; Brother Michael McGinniss and Peter Pearson to their first, five-year terms as trustees; and the re-appointment, after a couple of years, of Celeste Suchocki to her third, five-year term on the Board. (Official Resolutions 2.3) Another board assessment, similar to that done last year and discussed at the February Trustee meeting, will be done sometime in the near future. Mention was made of the next Board pilgrimage/trip which will be held in Rome in Spring 2015. Another resolution was brought forth concerning the slate of officers for the next year. (Official Resolutions 2.4) A third resolution was brought forth concerning the appointment of the Assistant Treasurer and Assistant Secretary to the Board. (Official Resolutions 2.5 & 2.6)

5.3 **UNIVERSITY ADVANCEMENT COMMITTEE** – reported by Mr. Walter Smithe

Bill Herzog was thanked for his service on the Board and the Advancement Committee. After careful review of the feasibility study and accompanying documents, a resolution was brought forth concerning the capital campaign. (Official Resolutions 2.7) There was a report on the progress for fiscal year 2014 goals. Thus far we have secured \$18.6 million towards our goal of \$8 million, much of this already prefunding for the campaign. Saint Mary's Fund is currently at 80% with \$712,000 towards a goal of \$900,000. Development staffing was discussed and the committee requested job descriptions for the open positions so that they could offer some assistance with recruiting candidates.

5.4 **UNIVERSITY FINANCE AND FACILITIES** – reported by Ms. Mary Burrichter

Actual revenues and expenditures are tracking well. No changes were recommended to the current budget at this point. The Investment Subcommittee meeting was combined with the Finance committee meeting. Northern Trust gave a presentation to the committee regarding the university's investments. Northern has been with the university now for two years with goals of increasing the value of the endowment and achieving more diversification while doing so. Both of these goals have been realized and our portfolio, which was valued at \$44 million in 2012 is now at \$53 million.

5.5 **UNIVERSITY STUDENTS AND ADMISSION** – reported by Ms. Linda Kuczma

The committee received an encouraging admissions report stating that we are currently 50 students ahead of where we were last year, and the academic profiles of students are also better. We have a budgeted goal of 350 students for next year and believe that goal is now within reach. The efforts of the admissions office in bringing more prospective students to campus and offering increased counseling services to families concerning available financial aid has been beneficial. There were plans for Gilmore Creek residence hall to be closed for next year, but it has since been scheduled for summer renovations and occupancy this fall. SGPP enrollment has been flat for the past three years but progress is being made with online program enrollment. Plans are underway for doctoral students to have internships to provide counseling for our undergraduate students in Winona. The committee reviewed and discussed the Alcohol and Drug policy and how it is being implemented. The Sexual Harassment policy will be reviewed at the October meeting.

5.6 **UNIVERSITY FACULTIES AND ACADEMIC COMMITTEE** – reported by Mary Ann Remick

The committee reviewed reports from the college and SGPP. An update was given on HLC. The quality initiatives are moving forward. The physical space for the Center for Excellence in Learning and Teaching (CELT) on the Twin Cities campus is in the process of being developed. A task force has been assigned to look into reforming the general education program of the college. Classrooms in Saint Mary's hall are being updated to be more technologically current and more flexible in their use. The science initiative continues and discussions center around how best to utilize the new space once it is created. A resolution was brought forth regarding the granting of tenure to three candidates. (Official Resolutions 2.8) A second resolution was brought forth by the committee authorizing the awarding of degrees. (Official Resolutions 2.9) The Hendrickson Forum that was held back in April was very well attended with over two million hits to the website seeking information about the event.

6. **OLD BUSINESS** - Joe Hettinger was recognized for his fine work as President of the Alumni Board for the past two years. Henry Jakobsze will be his replacement. Mention was made of the student-led initiative for acquisition of solar panels on the Winona campus.

7. **NEW BUSINESS** - Donna Aronson announced that Joe Tadie, Susan Windley-Daoust, Larry Price and Kristen Sellke were all promoted to the rank of Associate Professor.

8. A motion was brought forth to adjourn the meeting. (Official Resolutions 2.10)

Official Resolutions Approved (General Session)

- 2.1 **Be it resolved** that the minutes from the October 3-4, 2014 Board of Trustees meeting be approved as previously submitted.
- 2.2 **Be it resolved** that the Board of Trustees appoints URS Agents, LLC at 100 North LaSalle Street, Suite 500, Chicago, IL 60602 as its registered agent and registered office in the state of Illinois.
- 2.3 **Be it resolved** that the Board of Trustees appoints to a second five-year term the following individual: Linda Kuczma.
- Be it resolved** that the Board of Trustees appoints to a five-year term the following individual: Brother Michael McGinniss, FSC, Peter Pearson, and Celeste Suchocki.
- 2.4 **Be it resolved** that the Board of Trustees elects the following slate of officers for the 2014-15 fiscal year:
- Vice Chair – Jim Coogan (for a one-year term)
- Secretary – Sandi Simon (for a one-year term)
- Treasurer – Joe Ross (for a one-year term)
- 2.5 **Be it resolved** that the Board of Trustees appoints Mary Becker to the position of Assistant Secretary to the Board of Trustees.
- 2.6 **Be it resolved** that the Board of Trustees appoints Ben Murray to the position of Assistant Treasurer to the Board of Trustees.
- 2.7 **Be it resolved** that the Advancement Committee recommends to the full Board of Trustees that an ad hoc leadership committee of the Board (a steering committee) be established to begin work in earnest on planning for a six-year, comprehensive capital campaign with a working goal of \$57 million.
- Be it further resolved** that said ad hoc committee should be constituted by a core of committed people (four or five trustees, and one or two influential benefactors) who will have to work and advocate for the campaign, contribute financially to the campaign, and assure that the campaign succeeds and that said ad hoc committee be staffed by the university's Vice President of Development.
- 2.8 **Be it resolved** that the Board of Trustees grants tenure, beginning with the 2014-2015 academic year, to Jaimie Mueller, Ph.D., Kristen Sellke, Ph.D., and Lawrence Price, J.D. M.B.A., based on the recommendation of the President, in consultation with the Academic Administration and the Faculty.
- 2.9 **Be it resolved** that the Board of Trustees, based on the recommendation of the Faculties and Academic Administration, and with the approval of the President, authorizes the awarding of degrees from May 2014 to April 2015 as certified by the Registrars.
- 2.10 **Be it resolved** that the May 9th Board of Trustees meeting be adjourned.